

The Organizational Meeting of the Town of Carrizozo Board of Trustees to be held on Tuesday, January 16, 2024 at 6:00PM, Town Hall Conference Room, Carrizozo, New Mexico.

Those present: Robert E. Hemphill, Mayor
Simon Beltran, Trustee
Jesse Samora, Trustee
Damian Luna, Trustee
Mital Bhakta, Trustee (via zoom)

Also present: Leann Weihbrecht, CMC
Troy Herd, Public Works Superintendent
Diron Hill, Chief of Police

3. **Pledge of Allegiance and Salute to New Mexico Flag:** Mayor Hemphill led the Pledge of Allegiance and Salute to New Mexico flag.
4. **Welcoming of Guests:** Mayor Hemphill welcomed all guests.
5. **Discussion and Possible Action on Approval of Agenda:** Motion was made by Trustee Beltran and seconded by Trustee Samora to approve the agenda as written. Roll call vote being: Trustee Beltran; aye, Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
6. **Mayor and Trustees who would like to make a statement at this time are welcome to:** All trustees gave a statement at this time thanking the voters for their support.
7. **In accordance with State Statute (3-11-5), Mayor shall submit for confirmation by the Governing Body, the name of the person who shall fill the appointive office of Town Clerk, Attorney and Chief of Police:** Motion was made by Trustee Beltran and seconded by Trustee Samora to appoint Leann Weihbrecht to the Town Clerk position, Liam Griffin to the Town Attorney position and Diron Hill to the Chief of Police position. Roll call vote being: Trustee Beltran; aye, Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
8. **Mayor shall appoint all employees of the municipality:** Mayor Hemphill appointed all regular full-time and part-time employees.
9. **Discussion and Possible Action on Trustees to elect a Mayor Pro-tem in accordance with State Statute (3-12-3A1):** Motion was made by Trustee Samora and seconded by Trustee Luna to appoint Trustee Beltran to the Mayor Pro-tem position. Roll call vote being: Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye, Trustee Beltran; abstain. Motion carried.
10. **Discussion and Possible Action on the approval of the minutes of the December 5, 2023 Workshop, December 12, 2023 Regular meeting and the December 20, 2023 Special Meeting:** Motion was made by Trustee Samora and seconded by Trustee Beltran to approve the above minutes. Roll call vote being: Trustee Samora; aye, Trustee Beltran; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
11. **Audience Participation:** Gary Lovelace came and spoke about the curve on US 54, not good, road leaning the wrong way. Dennis Dunnam spoke on needing a grocery store so he can move back to Carrizozo.

12. **Mayor Reports:**

12a. **Bob Hemphill – Mayor:**

1. **General Report:** Mayor Hemphill gave his report.
2. **Letters to Mayor:** There was one letter from Mr. Sterling Spencer.

13. **Monthly Departmental Reports:**

13a. **Diron Hill – Chief of Police:**

1. **General Report:** Chief Hill gave his monthly report.

13b. **LeeRoy Zamora Sr. – Fire Chief:**

1. **General Report:** Chief Zamora gave his monthly report.

13c. **Bill Hayes – Airport Manager:**

1. **General Report:** Mr. Hill gave his monthly report.

13d. **Troy Herd – Public Works Superintendent:**

1. **General Report:** Mr. Herd gave his monthly report.

13e. **Diane Dean – Director Carrizozo Public Library & Archive:**

1. **General Report:** Ms. Dean gave her monthly report.

13f. **Leann Weihbrecht – Clerk/Treasurer:**

1. **General Report:** Ms. Weihbrecht gave her monthly report.
2. **Discussion and Possible Action on approval of Financial Report:** Motion was made by Trustee Samora and seconded by Trustee Beltran to approve the monthly Financial Report. Roll call vote being: Trustee Samora; aye, Trustee Beltran; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.

14. **Other Monthly Reports:**

14a. **Gwen Rogers – Chamber of Commerce:**

1. **General Report:** Ms. Rogers gave her monthly report.

14b. **TBA – Green-tree Solid Waste Authority:**

1. **General Report:** Mayor Hemphill gave the monthly report.

15. **General Business:**

15a. **Discussion and Possible Action on raising the maximum spending limit without prior Board approval from \$2500.00 to \$10,000.00:** Motion was made by Trustee Samora and seconded by Trustee Beltran to approve the increase to \$10,000.00. Roll call vote being: Trustee Samora; aye, Trustee Beltran; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.


15b. **Discussion and Possible Action on permission to hire a reception/utility billing clerk in Town Hall:** Motion was made by Trustee Beltran and seconded by Trustee Samora to approve the hiring of a reception/utility billing clerk for Town Hall. Roll call vote being:

Trustee Beltran; aye, Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye.
Motion carried.

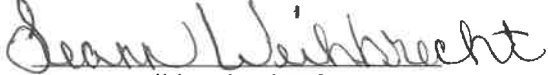
- 15c. **Discussion and Possible Action on the hiring of an animal control/code enforcement officer:** Chief Hill presented to the Board of Trustees the name of Juaquina Bravo for the position of animal control/code enforcement officer. Motion was made by Trustee Beltran and seconded by Trustee Luna to hire Ms. Juaquina Bravo. Roll call vote being: Trustee Beltran; aye, Trustee Luna; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
- 15d. **Discussion and Possible Action on the acceptance of the bid for the new ballfield:** Motion was made by Trustee Beltran and seconded by Trustee Luna to approve the bid from Lynn's Landscaping for \$189,304.35. Roll call vote being: Trustee Beltran; aye, Trustee Luna; aye, Trustee Samora; aye, Trustee Bhakta; yes. Motion carried.
- 15e. **Discussion and Possible Action on the adoption of Resolution R2024-01 Hazard Mitigation Plan:** Motion was made by Trustee Samora and seconded by Trustee Beltran to adopt Resolution R2024-01. Roll call vote being: Trustee Samora; aye, Trustee Beltran; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
- 15f. **Discussion and Possible Action on the adoption of Resolution R2024-02 Water System Improvement (Filter Plant) Loan/Grant resolution (\$310,360.00):** Motion was made by Trustee Beltran and seconded by Trustee Luna to adopt Resolution R2024-02. Roll call vote being: Trustee Beltran; aye, Trustee Luna; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
- 15g. **Discussion and Possible Action on the adoption of Resolution R2024-03 Filter Plant Monies:** Motion was made by Trustee Beltran and seconded by Trustee Samora to adopt Resolution R2024-03. Roll call vote being: Trustee Beltran; aye, Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
- 15h. **Discussion and Possible Action on the adoption of Resolution R2024-04 Amendment to Pledged Revenue to water utility system revenues. (Joint Utilities)** Motion was made by Trustee Beltran and seconded by Trustee Luna to adopt Resolution R2024-04. Roll call vote being: Trustee Beltran; aye, Trustee Luna; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
- 15i. **Discussion and Possible Action on the adoption of Resolution R2024-05 Amendment to Pledged Revenue to water utility system revenues (Joint Utilities):** Motion was made by Trustee Samora and seconded by Trustee Luna to adopt Resolution R2024-05. Roll call vote being: Trustee Samora; aye, Trustee Luna; aye, Trustee Beltran; aye, Trustee Bhakta; aye. Motion carried.
- 15j. **Discussion and Possible Action on the approval of a carport on the property at 402 Court, Mona Payne:** Motion was made by Trustee Luna and seconded by Trustee Samora to approve the carport for Mona Payne at 402 Court. Roll call vote being: Trustee Luna; aye, Trustee Samora; aye, Trustee Beltran; aye, Trustee Bhakta; aye. Motion carried.
- 15k. **Discussion and Possible Action on the approval of the bid from Roper Construction for 17th & 18th Street:** Motion was made by Trustee Luna and seconded by Trustee

Beltran to approve the bid from Roper Construction upon approval from DFA. Roll call vote being: Trustee Luna; aye, Trustee Beltran; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.

- 15l. **Discussion and Possible Action on the approval of the Business Registrations:** Motion was made by Trustee Samora and seconded by Trustee Beltran to approve the Business Registrations except for Tierra Verde (missing tax ID number). Roll call vote being: Trustee Samora; aye, Trustee Beltran; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
- 15m. **Discussion and Possible Action on the approval of the Livestock Permits:** Motion was made by Trustee Beltran and seconded by Trustee Luna to approve the Livestock Permits. Roll call vote being: Trustee Beltran; aye, Trustee Luna; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
- 15n. **Discussion and Possible Action on the approval of the Planning & Zoning application for Lindsay Findley to place a building on her property:** Motion was made by Trustee Beltran and seconded by Trustee Samora to approve the placement of a building on her property only. No cannabis growing. Roll call vote being: Trustee Beltran; aye, Trustee Samora; aye, Trustee Luna; aye, Trustee Bhakta; aye. Motion carried.
- 15o. **Discussion and Possible Action on the Lodger's Tax request of \$3,000 for Carrizozo Music Inc.:** Motion was made by Trustee Samora and seconded by Trustee Luna to approve the request for \$3,000.00 for Carrizozo Music Inc. Roll call vote being: Trustee Samora; aye, Trustee Luna; aye, Trustee Beltran; aye, Trustee Bhakta; aye. Motion carried.
- 15p. **Discussion and Possible Action on the Lodger's Tax request of \$6,500.00 for World Art Day:** Motion was made by Trustee Luna and seconded by Trustee Beltran to approve the request for \$6,500.00 for World Art Day. Roll call vote being: Trustee Luna; aye, Trustee Beltran; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
- 15q. **Discussion and Possible Action on the adoption of Resolution R2024-06 Open Meetings Resolution:** Motion was made by Trustee Samora and seconded by Trustee Luna to adopt Resolution R2024-06. Roll call vote being: Trustee Samora; aye, Trustee Luna; aye, Trustee Beltran; aye, Trustee Bhakta; aye. Motion carried.
16. **Discussion and Possible Action on approval of the Monthly Expenditures:** Motion was made by Trustee Luna and seconded by Trustee Beltran to approve the Monthly Expenditures. Roll call vote being: Trustee Luna; aye, Trustee Beltran; aye, Trustee Samora; aye, Trustee Bhakta; aye. Motion carried.
17. **Reports from Trustees:** There were no reports and this time.
18. **Signing of Official Documents:** All documents were signed.
19. **Adjournment:** There being no further business to be brought before the Board of Trustees, the meeting was adjourned at 7:40PM.


Robert E. Hemphill, Mayor

ATTEST:


Leann Weibrecht, CMC